

(217) 892-2103 phone
(217) 893-9556 fax

Rantoul Police Department

109 East Grove
Rantoul, IL 61866

Rantoul Police Report-By-Mail

Participation in the Rantoul Police Report-By-Mail Program allows you to provide necessary information at your convenience.

The following forms can be printed and then filled out in the event of a theft (where the property is valued less than \$300 and there is no suspect information) or minor criminal damage (again property damage not to exceed \$300 and no suspect information) or lost property.

For maximum benefit, the incident report should be returned promptly after careful completion in accordance with the following instructions:

INSTRUCTIONS

Shaded areas will be completed by police personnel.

1. When filling out this form, please type or print with a ballpoint pen.
2. Provide all information called for, if appropriate. Various addresses and telephone numbers are needed to facilitate the return of property if recovered.
3. If the actual date or time of occurrence is unknown, use dates or times which will bracket the date or time of occurrence.
4. When describing lost or stolen items, be as descriptive as possible, including serial and/or other identification numbers, markings, brand names, color, size, etc.
5. Estimated values are required and should be obtained, if at all possible, before submitting the form to the Police Department. If items are damaged, be sure to include the cost of repair or replacement.
6. If lost or stolen items are located, or if additional information is obtained after filing initial report, contact the Rantoul Police Department at 892-2103.
7. If more space is needed, use the back of the page.
8. When the form is completed, return to the Rantoul Police Department and a copy will be provided for your records.