



Rantoul Village Board of Trustees
Regular Study Session
November 3, 2009

Order of Business

Board Packet Page(s)

1. **Call to Order – Mayor Williams**
Roll Call
2. **Public Participation**
Citizens wishing to address the Village Board with respect to any pending item of business listed upon the agenda or any matter not appearing on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Public comments will be limited to three minutes for each speaker.
3. **Items from the Mayor**
A) Fire & Police Commission Appointment 1
4. **Items from Trustees**
5. **Items from the Village Clerk**
A) Presentation of any Addendum Items for the Agenda
6. **Items from the Administrator**
7. **Monthly Department Reports**
8. **Items for the Consent Agenda**
Items placed upon the Consent Agenda for the Regular Board Meeting are considered by the Board of Trustees to be routine and non-controversial in nature, and are to be enacted by a single motion and subsequent roll call vote.

A) Approval of Minutes, Regular Study Session, October 6, 2009
B) Approval of Minutes, Regular Board Meeting, October 13, 2009
C) Approval of Bills & Monthly Financial Reports
9. **Items from Community Development**
A) Amendment No. 1 – 2009 Annual Action Plan 2-3
B) Request for Exemption from HUD Conflict of Interest Regulations 4-5

Order of Business

Board Packet Page(s)

10. Items from the Comptroller

- A) Annual Tax Levy Resolution
- B) IMLRMA Insurance Renewal 6-10
- C) Bond Reallocation
- D) Budget Amendments 11-12

11. Items from Counsel

12. Adjournment

The Rantoul Village Board of Trustees meets in Study Session on the first Tuesday of each month at 6:15pm and in Regular Session on the second Tuesday of each month at 6:15pm. Unless otherwise noted, all proceedings are held in the Louis B. Schelling Memorial Board Room of the Rantoul Municipal Building, 333 S. Tanner Street, Rantoul, Illinois.

Statement Regarding the Americans with Disabilities Act (ADA)

The Village of Rantoul wishes to ensure that its programs, services, and activities are accessible to individuals with disabilities. All Village Board meetings are wheelchair accessible. Persons with hearing difficulties may obtain auxiliary hearing aids available at each meeting upon request. Persons requiring additional assistance regarding accessibility issues should contact the Village Administrator's office at (217) 893-1661, x. 202. TTY users should call the Illinois Relay Center at 1-800-526-0844.

Citizens may visit our website at www.village.rantoul.il.us to view live and archived video of all Village Board meetings. Citizens may also download complete Board packets containing information on all ordinances, resolutions and departmental requests under consideration by the Village Board each month.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

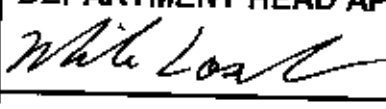

AGENDA ITEM PAGE OF

ITEM: Fire & Police Commission		DEPARTMENT: Mayor	
AGENDA SECTION:		AMOUNT:	
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary) <input type="checkbox"/> SUPPORTING DOCUMENTS		DATE: Oct. 23, 2009	
SUMMARY HIGHLIGHTS:			
<p>Howard Piggee has submitted his resignation from the Fire and Police Commission. I have asked Sam Hall to serve on this Commission and he has accepted. His term will expire in 2012.</p>			
RECOMMENDED ACTION: Affirm appointment			
DEPARTMENT HEAD APPROVAL		VILLAGE ADMINISTRATOR	
AGENDA PAGE NUMBER:			

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 of 1

ITEM: Amendment #1 to the 2009 Annual Action Plan	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT: \$0.00
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: October 22, 2009
<p>SUMMARY HIGHLIGHTS: In February 2009, the Citizens Advisory Committee recommended awarding the SOAR Program \$4,000 of Community Development Block Grant funds for their Youth Summer Program and \$5,950 for their Intensive Academic Outreach Program. Since the village did not receive funds from HUD until this fall, we were unable to fund the summer program. SOAR has made a request to use the summer program funds for additional support for the Intensive Academic Outreach Program, bringing that grant amount to \$9,950. The Intensive Academic Outreach Program provides tutoring and mentoring to junior-high school students.</p> <p>A notice of the proposed substantial amendment occurred in the September 16, 2009 edition of the <i>Rantoul Press</i>. A public comment period occurred between September 17, 2009 and October 16, 2009. No public comments were received. The Citizens Advisory Committee conducted a public hearing and discussed this issue on October 1, 2009. The committee recommended the change in funding.</p>	
RECOMMENDED ACTION: Staff recommends the approval of Amendment #1 to the 2009 Annual Action Plan.	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	

**COMMUNITY DEVELOPMENT RESOLUTION NO. 274
RESOLUTION OF THE PRESIDENT AND BOARD OF TRUSTEES TO APPROVE
SUBSTANTIAL AMENDMENT 1 TO THE
2009 ANNUAL ACTION PLAN (B-09-MC-17-0019)
AND TO FILE A SUBMISSION FOR ASSISTANCE UNDER THE
HOUSING AND COMMUNITY DEVELOPMENT ACT, AS AMENDED**

WHEREAS, The President and the Board of Trustees of Rantoul, Illinois have made a submission for continued funding under the Community Development Block Grant Program; and,

WHEREAS, the SOAR Program was awarded \$5,950 for the Intensive Academic Outreach Program and has requested an additional \$4,000 to operate the program; and,

WHEREAS, the Rantoul Citizens Advisory Committee has participated in the preparation of the 2009 Annual Action Plan and has held a public hearing concerning the First Substantial Amendment; and,

NOW, THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Rantoul, Illinois, that:

1. The Village Board approves the attached 2009 Annual Action Plan Amendment 1 submission; and,
2. The Village Board authorizes the President of the Board of Trustees to submit the proposal and all understandings and assurances contained therein and directs and authorizes the President to provide additional information as may be necessary.

PASSED AND APPROVED this _____ day of November, 2009.

NEAL WILLIAMS, President
Village Board of Trustees



ATTEST:

Jeremy Reale
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 OF 2

ITEM: CD Emergency Rehabilitation 1529 Marcia Drive	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT: N/A
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: November 3, 2009
SUMMARY HIGHLIGHTS: Public disclosure of a request from Ms. Beatrice Estes for an exception to HUD conflict of interest regulations.	
RECOMMENDED ACTION: Discussion of request and, if desired, endorsement of request. No action is required by the Board.	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 
AGENDA PAGE NUMBER:	

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM



PAGE 2 OF 2

SUBJECT:	DEPARTMENT: Community Development
BACKGROUND/DISCUSSION: Ms. Beatrice Estes applied for housing rehabilitation assistance earlier this year. Community Development staff subsequently determined that she was eligible for assistance. Due to Ms. Estes' position as a member of the Citizens Advisory Committee, CD staff has pre-determined that Ms. Estes has a conflict of interest. HUD recognizes the need for low- and moderate- income persons to participate in advisory and other capacities impacting community development programs. Therefore while HUD declares conflicts, it also allows exceptions. Ms. Estes is requesting an exception to the conflict of interest regulation based on the financial hardship she would incur if she were to do the work and based on her status as a member of the low- and moderate- income group, targeted for the housing rehabilitation program. The regulations require only a disclosure of the conflict at a public meeting and the municipal attorney's opinion that the interest for which the exception is being sought would not violate state or local law. If the Board wishes to recommend that HUD grant the exception, then the Board could pass a motion to that end.	
AGENDA PAGE NUMBER:	

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 OF 1

ITEM: IMLRMA INSURANCE RENEWAL	DEPARTMENT: COMPTROLLER
AGENDA SECTION:	AMOUNT: \$533,164.50
ATTACHMENTS: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: 10/21/09
<p>SUMMARY HIGHLIGHTS: Attached is information regarding the renewal of the annual insurance agreement and contribution to the Illinois Municipal League Risk Management Association (IMLRMA). This insurance policy covers most of our liability, property and equipment, and workers compensation. An ordinance is required by the IMLRMA for all municipalities that participate in their "Min-Max" program. The "Min-Max" program provides a lower initial contribution. If our claims exceed the minimum loss fund contribution of \$359,452, we would then assume responsibility for all claims, dollar for dollar, up to a maximum of \$539,178. The village has participated in this program for the last several years and it has proven to be cost effective most years. This years cost will increase 12% or \$57,660 over last year to \$533,165. The increase is due primarily to our loss history. We have had two recent years of high losses in property damage (water plant) and workers compensation. This price includes a 1% discount for early payment by November 20. I have attached a history of our insurance costs for the last several years.</p>	
<p>RECOMMENDED ACTION: Accept the bid of IMLRMA for insurance coverage, approve the ordinance authorizing the execution by the Mayor and Comptroller of the "IMLRMA Min/Max Contribution Agreement" and authorize payment of the contribution to obtain the 1% discount.</p>	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 

VILLAGE OF RANTOUL
INSURANCE COST COMPARISON

YEAR	CONTRIBUTION	\$ CHANGE	% CHANGE	NORMAL CONTRIB	OVER MAX PAYMENT	NET SAVINGS	CUMMULATIVE
1990	\$224,350						
1991	\$232,128	\$7,778	3.47%				
1992	\$241,550	\$9,422	4.06%				
1993	\$258,801	\$17,251	7.14%				
1994	\$269,389	\$10,588	4.09%				
1995	\$323,554	\$54,165	20.11%				
1996	\$355,717	\$32,163	9.94%				
MIN/MAX PROGRAM							
1997	\$277,800	(\$77,917)	-21.90%	\$326,439		\$48,639	
1998	\$279,945	\$2,145	0.77%	\$328,960		\$49,016	\$97,654
1999	\$265,943	(\$14,002)	-5.00%	\$312,506		\$46,563	\$144,217
2000	\$234,736	(\$31,207)	-11.73%	\$281,465		\$46,729	\$190,946
2001	\$234,652	(\$84)	-0.04%	\$281,364		\$46,712	\$237,658
2002	\$255,495	\$20,843	8.88%	\$300,229		\$44,734	\$282,392
2003	\$281,288	\$25,793	10.10%	\$330,538	\$3,299	\$45,951	\$328,343
2004	\$306,697	\$25,409	9.03%	\$358,291		\$51,594	\$379,937
2005	\$330,416	\$23,719	7.73%	\$385,999		\$55,584	\$435,521
2006	\$333,766	\$3,351	1.01%	\$397,871	\$114,586	(\$50,481)	\$385,039
2007	\$378,847	\$45,081	13.51%	\$442,579	\$130,064	(\$66,333)	\$318,707
2008	\$432,792	\$53,944	14.24%	\$505,008		\$72,216	\$390,923
2009	\$475,504	\$42,712	9.87%	\$554,847		\$79,343	\$470,266
2010	\$533,165	\$57,661	12.13%	\$622,129		\$88,964	\$559,230

**ILLINOIS MUNICIPAL LEAGUE
RISK MANAGEMENT ASSOCIATION**



P.O. Box 5180, Springfield, Illinois 62705-5180
Phone: 217/525-1220 Fax: 217/525-7438

**MIN / MAX
2010 CONTRIBUTION INVOICE/RENEWAL**

MEMBER INFORMATION:

Rantoul
333 South Tanner
Rantoul, IL 61866-2919

DATE: 10/9/2009
ACCOUNT #: 0485

2010 MIN/MAX CONTRIBUTION: \$538,550

MIN/MAX CONTRIBUTION BREAKDOWN

EFFECTIVE DATES: 12/31/2009 TO 12/31/2010

WC	AL/CGL	IM	APD	PROP	TOTAL
\$227,296	\$122,096	\$2,820	\$14,649	\$171,689	\$538,550

MIN/MAX PAYMENT BREAKDOWN

FULL PAYMENT OPTIONS		INSTALLMENT OPTIONS	
Option #1 (with discount)	Option #2	Option #3 (with discount)	Option #4
*Invoice Amt: \$533,164.50	Invoice Amt: \$538,550.00	*Invoice Amt: \$533,164.50 2% Fee: \$10,663.29 Total Invoice: \$543,827.79	Invoice Amt: \$538,550.00 2% Fee: \$10,771.00 Total Invoice: \$549,321.00
Pay by: 11/20/2009	Pay by: 12/11/2009	1 st Installment Pay by 11/20/2009 \$271,913.90 2 nd Installment Pay by 06/11/2010 \$271,913.89	1 st Installment Pay by 12/11/2009 \$274,660.50 2 nd Installment Pay by 06/11/2010 \$274,660.50

*Payment received on or before 11/20/09 includes 1% discount on 2010 Min/Max Contribution.

You can send this entire page, or cut at the line below and just send the bottom portion of this invoice, to submit when making payment.

CHECK ONE:

- Option #1 → *Best Value*
- Option #2
- Option #3
- Option #4

Rantoul
333 South Tanner
Rantoul, IL 61866-2919
ACCOUNT # 0485

Make check payable to:
IMI Risk Management Association
P.O. Box 5180
Springfield, Illinois 62705-5180

TOTAL MIN/MAX
PAYMENT ENCLOSED: \$ _____

The signed Min/Max agreement must be returned with your payment.

IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

This Agreement is entered into this _____ (Date Signed), between the Illinois Municipal League Risk Management Association (IMLRMA), an intergovernmental association formed pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and the CITY OF RANTOUL, a member of the IMLRMA. This Agreement amends and supplements the Declarations Pages dated December 31, 2009 to December 31, 2010 and all endorsements thereto.

1. DEFINITIONS

The following definitions shall apply for purposes of this Agreement:

"Loss Fund" -- Those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Minimum Loss Fund" -- 80 percent of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Maximum Loss Fund" -- 120 percent of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Paid Claim Dollars" -- Those payments made by IMLRMA on claims including defense costs against the CITY OF RANTOUL minus recovery from subrogation, deductible or salvage credited against those claim payments.

"Minimum Contribution" -- Minimum Loss Fund including reinsurance and excess premiums and administrative costs.

"Maximum Contribution" -- Maximum Loss Fund including reinsurance and excess premiums and administrative costs.

2. MINIMUM/MAXIMUM CONTRIBUTION BREAKDOWN

The CITY OF RANTOUL hereby agrees to the following schedule of contributions:

	<u>Minimum Contribution</u>		<u>Maximum Contribution</u>
Reinsurance and Excess Premiums and Administrative Costs			
Loss Fund	\$ 179,098		\$ 179,098
Contribution @ 80%	\$ 359,452	@120%	\$ 539,178
	\$ 538,550		\$ 718,276

3. Based upon a comparison of paid claim dollars against the Loss Fund, IMLRMA will determine whether additional contributions beyond the minimum contribution will be required up to the maximum contribution.

4. For purposes of determining paid claims, IMLRMA will complete a semi-annual review of paid claim dollars.



NO. _____

MODEL ORDINANCE AUTHORIZING THE EXECUTION OF THE IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

Whereas, the Village Board/City Council of the Village/City of _____, a member in good standing of the Illinois Municipal League Risk Management Association and party to the IMLRMA Intergovernmental Cooperation Contract, has been fully apprised of the IMLRMA Minimum/Maximum Contribution Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/20__ to 12/31/20__ and all endorsements thereto.

Whereas, the Village Board/City Council of the Village/City of _____ finds it to be in the best interest of the municipality to make its IMLRMA contribution in accordance with the IMLRMA Minimum/Maximum Contribution Agreement.

Be it ordained by the Village Board/City Council of _____ (President and Board of Trustees of the Village/City of _____):

1. That the execution of the IMLRMA Minimum/Maximum Contribution Agreement for a one (1) year period beginning 12/31/20__ and ending 12/31/20__ is hereby authorized.
2. That the Village President/Mayor and the Treasurer/Comptroller are hereby granted authority to execute the IMLRMA Minimum/Maximum Contribution Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/20__ to 12/31/20__ and all endorsements thereto.
3. That this ordinance shall take effect immediately upon its passage and approval.

Village President/Mayor

ATTEST:

Clerk

Passed this ___ day of _____, 20__.

Approved this ___ day of _____, 20__.

I, _____, Clerk of the Village/City of _____, Illinois, do hereby Certify that the foregoing is a true and correct copy of the Ordinance No. _____ as adopted the ___ day of _____, 20__.

Clerk

