



**Village of Rantoul
Freedom of Information Act
Annual Compliance Report
2010**

Prepared By
**Mike Graham, FOIA Officer
Acting Village Clerk**

333 S. Tanner Street, Room 102
Rantoul, IL 61866

**FREEDOM OF INFORMATION FILE AUDIT (2008-2010)
VILLAGE OF RANTOUL**

	2008		2009		2010		3-Year Total	
Number of Requests Processed	34		12		26		72	
Number of Requests Approved	32	94%	9	75%	25	96%	66	92%
Number of Requests Denied in Part	2	6%	2	17%	3	12%	7	10%
Number of Requests Denied in Whole	0	0%	1	8%	2	8%	3	4%
<i>Basis for Denials</i>								
Requested Record was Exempt	0	0%	2	67%	1	20%	3	30%
Compliance would be "Unduly Burdensome"	0	0%	0	0%	0	0%	0	0%
Requested Record did not exist/could not be located	2	100%	1	33%	4	80%	7	60%
Number of Separate Individual Requestors	14		12		19			
Number of Requests from Media	3	9%	1	8%	0	0%	4	5%
Number of Requests from Commercial Entities	2	6%	1	8%	5	19%	8	11%
Number of Requests Asked to be Narrowed	2	6%	0	0%	0	0%	2	2%
Number of Extensions Issued	2	6%	1	8%	1	4%	4	5%
Extensions for Commercial Requests	0	0%	1	100%	0	0%	1	2%
Total Copying Fees Assessed	\$31.00		\$7.40		\$0.00		\$38.40	
Fee Waivers Requested	5	15%	3	25%	3	12%	22	15%
<i>Requesting Party</i>								
Private Citizen	2		1		3		15	
Not-for-Profit / Govt. Agency	0		1		0		3	
Media	3		1		0		4	
Fee Waivers Granted in Whole	5	100%	3	100%	3	100%	21	100%
Fee Waivers Granted in Part	0	7%	0	0%	0	0%	1	0%
Fee Waivers Denied	0	0%	0	0%	0	0%	0	0%
Average Response Time (in Business Days)	3.5		3.2		3		3.3	
Number of Appeals Processed	0		0		0		0	
Number of Appeals Granted	0		0		0		0	
Number of Appeals Denied	0		0		0		0	
Number of Denials Resulting in Litigation	0		0		0		0	
Number of FOIA Violation Letters Received from State	0		0		0		0	

FOIA REQUESTS PROCESSED IN 2010

Requestor Type	Responsible Department	Request Date	Response Date	Extension Issued	Approved Denied	Respondent	Denial Basis
Commercial Entity	Comptroller	1/20/2010	1/27/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Accounting	2/05/2010	2/05/2010	No	Approved	Jeremy Reale	n/a
Commercial Entity	Inspection	2/09/2010	2/12/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Administration	4/01/2010	4/01/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Inspection	4/16/2010	4/19/2010	No	Approved	Jeremy Reale	n/a
Attorney	Fire Dept.	4/15/2010	4/20/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Inspection	5/07/2010	5/14/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Community Development	5/14/2010	5/14/2010	No	Partial Denial	Jeremy Reale	No existing documents
Private Citizen	Community Development	5/19/2010	5/24/2010	No	Partial Denial	Jeremy Reale	No existing documents
Commercial Entity	Inspection	3/25/2010	3/30/2010	No	Denied	Jeremy Reale	No existing documents
Private Citizen	Code Enforcement	5/27/2010	6/09/2010	No	Partial Denial	Jeremy Reale	5ILCS 140/7(1) bv -"Informant Identity"
Private Citizen	Code Enforcement	6/15/2010	6/22/2010	No	Approved	Jeremy Reale	n/a

** Figures only reflect formal FOIA requests processed by the Village Clerk's office and do not include requests made to the Police Department.

FOIA REQUESTS PROCESSED IN 2010

Commercial Entity	Community Development	6/16/2010	6/17/2010	No	Approved	Jeremy Reale	n/a
Commercial Entity	Community Development	6/29/2010	6/29/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Community Development	7/06/2010	7/13/2010	No	Partial Denial	Jeremy Reale	No existing documents
Private Citizen	Community Development	7/06/2010	7/06/2010	Yes	Approved	Jeremy Reale	n/a
Private Citizen	Community Development	7/15/2010	7/20/2010	No	Approved	Jeremy Reale	n/a
Commercial Entity	Inspection	7/15/2010	7/19/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Community Development	8/23/2010	8/25/2010	No	Approved	Janet Gray	n/a
Private Citizen	Inspection	8/12/2010	8/24/2010	No	Approved	Jeremy Reale	n/a
Private Citizen	Code Enforcement	9/17/2010	9/23/2010	No	Approved	Janet Gray	n/a
Commercial Entity	Administration	8/21/2010	9/23/2010	No	Denied	Janet Gray	No existing documents
Private Citizen	Comptroller	10/18/2010	10/28/2010	Yes	Approved	Janet Gray	n/a
Private Citizen	Code Enforcement	6/15/2010	6/22/2010	No	Approved	Jeremy Reale	n/a
Commercial Entity	Purchasing	11/19/2010	11/19/2010	No	Approved	Janet Gray	n/a
Municipality	Police	12/13/2010	12/13/2010	No	Approved	Janet Gray	n/a

ACKNOWLEDGEMENTS

Many of the employees and officials of the Village of Rantoul have contributed to the Village's successful compliance with the Freedom of Information Act through their efforts in researching information, compiling data, and preparing reports for timely responses to citizen requests. Without their cooperation and assistance, meeting our legal obligations and philosophical commitment to public access would have been a difficult, if not impossible, task. For these efforts, the Village Clerk's office wishes to gratefully acknowledge the following employees for 2009:

Scot Brandon, *Finance*

Dan Culkin, *Inspection*

Janet Gray, *Administration*

Jackie Hadler, *Accounting*

Christopher Huston, *Information Technology*

Valerie Laney-Marshall, *Rental Inspection*

Mike Loschen, *Community Development*

Brenda Runyon, *Inspection*

Bruce Sandahl, *Administration*

Jim Schmelzle, *Code Enforcement*

Sara Simpkins, *Deputy FOI Officer - Police*

Angie Wascher, *Accounting*

Ken Waters, *Fire*

Jeffrey Wooten, *Deputy FOI Officer - Police*

Peggy Zeilstra, *Public Works*

BASIC INFORMATION REGARDING THIS REPORT

POINT OF CONTACT FOR QUESTIONS OR COMMENTS

Mike Graham, Freedom of Information Officer
333 S. Tanner Street, Room 102
Rantoul, IL 61866
Telephone: (217) 892-6823
Facsimile: (217) 892-4794
Email: mpgraham@village.rantoul.il.us

Janet Gray, Deputy Freedom of Information Officer
333 S. Tanner Street, Room 102
Rantoul, IL 61866
Telephone: (217) 892-6802
Facsimile: (217) 892-4794
Email: j-gray@village.rantoul.il.us

TO OBTAIN A COPY OF THIS REPORT, SEND REQUEST TO:

Office of the Village Clerk
Village of Rantoul
333 S. Tanner Street
Rantoul, IL 61866

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www.village.rantoul.il.us



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